

Job Title: Press Helper
Location: Bardstown, KY
Reports To: Supervisor
Wage:
Hourly (Non-Exempt)
Classification: Full Time
Division: Direct Manufacturing

Job Summary

The Press Helper functions under the direction/supervision of the Press Operator. The position is responsible for assisting in make-ready and run to meet or exceed the customer quality specifications

Job Responsibilities

- Reads job specifications as to determine machine adjustments and material requirements.
- Ensures job and material is in order prior to machine set up.
- Move / load film in and out of press, move product, assist with wash-ups, keep supplies available, etc.
- Responsible for job content checks
- Provide support to Press Operator
- Aid in monitoring quality throughout press run
- Maintains the work area and equipment in a clean and orderly condition
- Assist trouble shooting minor mechanical issues when maintenance is not available.
- Follows all safety and operational procedures
- Learns all facets of running the press to prepare for becoming an Assistant Press Operator.
- Maintain the 7S standard during your shift.
- Other duties as assigned

Requirements

High School Diploma or equivalent; Associate Degree or Technical Degree or certification preferred.
Manufacturing 5+ years

Core Competencies

Understanding of cGMP
Understanding of work-based instructions
Technical and Behavioral Skills/Analytical
Good manual skills
Computer Skills
Attention to detail
Team Player
Numerical skills
Interact with persons of various social and cultural backgrounds.
Communications Skills
Drive
7S

Working Conditions

Must wear proper PPE (Personal Protective and Product Protective)
Must adhere to all food grade requirements
Perform effectively under conditions of fluctuating workload; must respond accordingly
Exposure to moving machinery and equipment

Physical Demands

Moderate climbing up to 10' height
Alternate stand/sit frequently
Lifting up to 50 lbs.

Employee Name - printed

Employee Signature / Date

Manager Signature Date