

**MINUTES OF THE
LINCOLN TRAIL WORKFORCE DEVELOPMENT
BOARD
September 17, 2019**

The Lincoln Trail Workforce Development Board (LTWDB) met on Tuesday, September 17, 2019 at 11:30 am EDT, at the Lincoln Trail Area Development District (LTADD) office in Elizabethtown.

Chairman Dean Schamore called the meeting to order after determining quorum requirements had been met.

The meeting continued with the reciting of the Pledge of Allegiance.

Chairman Schamore welcomed guests from Heartland Communications Consultants (HCC).

ACTION ITEMS

Minutes – Board Meeting – June 18, 2019

After review of the June 18, 2019 LTWDB minutes, Ken Ritchie made a motion to approve the minutes as presented, Joe Ashley seconded; motion carried.

Regional Plan Update

Sherry Johnson provided an overview of the Regional Plan update, stating it was required to be completed every two years. Ms. Johnson indicated that Lincoln Trail was in the Central KY region which included Northern Ky, Bluegrass and Kentuckianaworks. Ms. Johnson informed the LTWDB that notification was received from the Executive Director for Kentuckianaworks that they were working on a bi-state plan with Southern Indiana and would not be participating in the KY regional planning process. The local areas did not receive official notification from the State regarding Kentuckianaworks' participation. A regional plan was developed for the three local areas but did include labor market information for the Louisville area. Ms. Johnson indicated the plan was posted on the Career Center and LTADD websites for the required public review and comment period, which ended last week and that no comments were received. Ms. Johnson asked for the LTWDB's approval to submit the plan. Chairman Schamore asked Ms. Johnson if Kentuckianaworks' decision not to participate would pose any issues. Ms. Johnson stated there was a deadline and a process that had to be followed and since no official word had been received from the State the local areas agreed to move forward. Trish Niles made a motion to approve the regional plan update, Chris Cottrell seconded; motion carried.

Youth Policies

Sherry Johnson referred LTWDB members to the meeting packet for copies of three proposed youth policies being required by the State. Ms. Johnson provided an overview of the policies which included youth eligibility, tracking of youth expenditures and youth follow-up services. Al Rider made a motion to approve the three youth policies as presented, Julie Brown seconded; motion carried

DISCUSSION/UPDATE ITEMS

Workforce Crisis Taskforce

Jim Rachlin provided an update on Workforce Crisis Taskforce activities. Mr. Rachlin indicated there had not been little change to the structure of the group and shared the following information: The Removing Obstacles committee was still working with service organizations, the name of the Business Investment committee had been changed to Business Engagement to remove the impression that money had to be invested and the Unlocking Local Potential committee was still working with educators. Mr. Rachlin stated that a fourth committee was being formed to focus on more flexible childcare options. Myra Covault shared that Hardin Memorial Hospital was partnering with the Removing Obstacles committee to pilot a program that would assist employees with expungement of felony convictions. Sherry Johnson encouraged LTWDB members to get other employers to become more engaged in the taskforce.

Heartland Communications

Sarah Berkshire and Jessica Ward, with HCC, provided an update on outreach activities that had occurred in the past quarter and reviewed the communications goals. Ms. Berkshire indicated the Work Matters columns continued to be put out on a regular basis and current topics included high demand sectors, skill shortages and technology in the workforce. Jessica Ward shared information regarding three new work-based learning videos that were created to assist the taskforce and were being promoted on Facebook and the Career Center website. Ms. Ward also provided information on a digital campaign that was scheduled to begin in December.

Local Grant Subrecipient Procurement Update

Sherry Johnson provided an update on the status of the local grant subrecipient procurement process. Ms. Johnson indicated the State issued a policy four years ago that Board staff had to be procured. The Local Elected Officials were responsible for the procurement of Board staff on behalf of the LTWDB and LTADD was awarded the contract, which included a two-year extension. Ms. Johnson stated the contract was supposed to have been procured again by September 30, 2019 but local areas received a letter from Deputy Secretary Josh Benton in July that he had received several questions from local Boards about extending the existing contract. Deputy Secretary Benton

indicated State policy did not require a specific length of time for the contracts therefore could be extended through June 30, 2020. Ms. Johnson stated she and Mike Burress recently met with Judge Tommy Turner, the Chief Local Elected Official, and he agreed that the existing contract should be modified through June 30, 2020. This would allow existing LTWDB staff to continue working through this date and the procurement process would begin after that.

Inoac Layoff

Jackie Masterson informed the Board that Inoac Packaging in Bardstown would be laying off 73 employees on November 12, 2019, which was more than half of their workforce. Ms. Masterson and Jennifer Carman, Regional Program Manager, met with the company on September 13th to discuss Rapid Response services. Employee information sessions were scheduled for September 24th and 26th and a mini job fair for the employees was also being planned. Kentucky Career Center-Lincoln Trail staff were scheduled to go back to the company after the layoff to assist employees with filing unemployment benefits.

Local Plan Update

Sherry Johnson referred Board members to a document listing comments received from the State on the local plan, submitted in June. Ms. Johnson indicated that revisions to the plan had been made based on the comments but was still waiting on clarification from the State regarding one of the comments. Ms. Johnson stated the plan was due on December 12th and would have to be published again and posted on the website but was checking with the State to see if it had to go through the full approval process. Ms. Johnson indicated the LTWDB was not scheduled to meet until December 17th and asked members if they wanted to have a special called meeting or allow the Executive committee to approve the plan. The LTWDB agreed to allow the Executive committee to review and approve the plan at the November meeting. Ms. Johnson indicated any comments or questions should be sent to her.

UNFINISHED BUSINESS

None

NEW BUSINESS

Chairman Schamore shared with the Board that he was contacted regarding an individual with a disability who had transportation issues getting from his residence in Breckinridge County to his job in Meade County. Chairman Schamore asked the Board for input regarding transportation options for this individual and others that might be in a similar situation. Sherry Johnson stated that LTWDB staff would be willing to broker a conversation with Community Action and would also check with the ADD transportation planners for any available programs. Several Board members provided additional information regarding examples of current models such as the Way to Work

program, Ride to Independence and ride sharing. Jenny Lampton, with the office of Vocational Rehabilitation, also stated they may have some options through their program. Chairman Schamore suggested possibly putting together a committee to address the issue.

ADJOURNMENT

With no further business to discuss, the meeting was adjourned.

**LINCOLN TRAIL WORKFORCE DEVELOPMENT BOARD
ATTENDANCE SHEET
September 17, 2019**

MEMBERS PRESENT:

Joe Ashley
Lance Blanford
Julie Brown
Jennifer Carman
Stan Carton
Chris Cottrell
Myra Covault
Ron Eppes
Jenny Lampton
Anna Larson
Trish Niles
Jim Rachlin
Al Rider
Ken Ritchie
Rep. Dean Schamore
Megan Stith (Proxy Dr.
Juston Pate)

MEMBERS ABSENT

Daniel Carney*
Greg Gribbins
Patricia Krausman*
Scott Lusk*
Randy Madden
Mark Nelson*
Tom Renfrow

STAFF

Angela Crenshaw
Sherry Johnson
Jackie Masterson

GUESTS

Sarah Berkshire
Jessica Ward

*Denotes excused absence